

# COACHING AGREEMENT

**CLIENT NAME:** \_\_\_\_\_

**YOUR COACHING PLAN:**

**BASIC PLAN:** \_\_\_\_\_

**ADVANCED PLAN:** \_\_\_\_\_

**SESSIONS** – 2x PER MONTH **SESSIONS** – 4x PER MONTH

**SESSION DURATION** – 60 MINUTES **SESSION DURATION** – 60 MINUTES

**OTHER SUPPORT** – EMAIL, FAX **OTHER SUPPORT** – PHONE, EMAIL, FAX

**FEE** - \$250 / Month **FEE** - \$400 / Month

The Coach will provide coaching and mentoring services to the Client in exchange for the Fee. The Coach is obligated to be available for coaching sessions and agrees to schedule sessions at the mutual convenience of Coach and Client. The term of this Agreement is 3 months and the Client agrees to pay the Fee each month for a total of 3 months or to pay a discounted amount if pre-paying all 3 months at the beginning of this Agreement. \_\_\_\_\_ Client Initials

**PAYMENT PROCEDURES:** Client agrees that the Coach will charge the Fee on Client's credit card. If monthly payment is chosen, charges will be made on the same day of each month beginning with the Date of Agreement.

Card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
Type Card (circle one): VISA / MC / AMEX / Discover CSC (number on back of card): \_\_\_\_\_  
Name (as appears on card): \_\_\_\_\_

Billing Address (of card): \_\_\_\_\_  
\_\_\_\_\_

**SESSION TIMES:** Time of calls to be agreed upon in advance at mutual convenience of Coach and Client. \_\_\_\_\_ Client Initials

**CALL PROCEDURES:** Client will call Coach at the agreed upon time at Client's telephone expense. If Client is unable to participate in a session then Client must reschedule session within 30 days.  
\_\_\_\_\_ Client Initials

**TERMINATION:** Client may cancel at any time and shall only owe the current month's Fee unless the initial 3 month period has not elapsed which shall cause the balance of that total 3 months of Fees to be due and payable immediately.

**PLEASE BE AWARE THAT COACHING FEES ARE NON-REFUNDABLE.** \_\_\_\_\_ Client Initials

**SEVERABILITY:** If any part or parts of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited. \_\_\_\_\_ Client Initials

**CONFIDENTIALITY:** Coach recognizes that Client may have the following: future plans, business affairs, customer lists, financial information, job information, goals, personal information and other proprietary information. The Coach will not, at anytime, either directly or indirectly, use any information for Coach's own benefit. (The confidentiality statement shall be as confidential as the applicable state or federal laws allow). \_\_\_\_\_ Client Initials

**NATURE OF RELATIONSHIP: THE CLIENT AGREES THAT THIS COACHING IS IN NO WAY TO BE CONSTRUED AS PSYCHOLOGICAL COUNSELING OR ANY TYPE OF THERAPY.** In the event Client feels need for professional counseling or therapy it is the responsibility of the Client to seek a licensed professional. \_\_\_\_\_ Client Initials

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#### CLIENT AGREES:

- ☐ To show up on time, and be focused, for each Session. \_\_\_\_\_ Client Initials
- ☐ To be coachable. \_\_\_\_\_ Client Initials
- ☐ To be honest and candid. \_\_\_\_\_ Client Initials
- ☐ To communicate succinctly and to the point. \_\_\_\_\_ Client Initials
- ☐ To carry out all assignments in a timely manner. \_\_\_\_\_ Client Initials
- ☐ To continue the coaching process even if uncomfortable. \_\_\_\_\_ Client Initials
- ☐ To strive for the best. \_\_\_\_\_ Client Initials
- ☐ To commit to being responsible for own results. \_\_\_\_\_ Client Initials

**COACHING RESULTS:** Coaching results are not guaranteed. Client enters into this Agreement with the understanding that they are responsible for creating their own results. Client also agrees not to hold Coach liable for any actions or results or adverse situations created as a direct result of the coaching. \_\_\_\_\_ Client Initials

**DATE OF AGREEMENT:** This Agreement shall commence as of \_\_\_\_\_.  
**Client and has read and agrees to the above.**

CLIENT: \_\_\_\_\_

(signature)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

COACH: \_\_\_\_\_ (initials)

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